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AFI 35-205, 25 February 1994, is supplemented as follows:

7. Academy agencies generating articles, speeches, or other documents for the public domain must obtain approval from HQ USAFA/PAM prior to publication or presentation. The only exceptions are the following activities that regularly generate publications as part of their prime responsibility and have clearance authority at their own level:

- a. Thirty-fourth Training Wing (34 TRW) for Cadet Wing Media Publications.
- b. Directorate of Athletics (HQ USAFA/AH) for sports information releases, media guides, event programs, and speeches on Academy athletic teams. Articles or speeches involving material outside the purely sports angle must be coordinated with HQ USAFA/PAM.
- c. Dean of the Faculty (HQ USAFA/DF) for scholarly presentations. Clearance and approval authority for subjects not covered in paragraph 7 and originating within HQ USAFA/DF is delegated to the Director of Faculty Research (HQ USAFA/DFER). In the case of faculty members within an academic department, the clearance and approval authority for subjects not covered in paragraph 7 is further delegated to the department head or his designated representative. All individuals assigned to HQ USAFA/DF will follow procedures outlined in HQ USAFA/DF operating instructions, in addition to the basic directive and this supplement, plus other applicable directives. HQ USAFA/DFER and department heads must ensure that released material is properly documented and retained.

12. When clearance by SAF/PAS is necessary, forward manuscripts with enough time to allow at least 20 workdays for review by HQ USAFA/PAM and SAF/PAS, plus in-transit time to and from SAF/PAS. For lengthy manuscripts, allow time commensurate with the volume and complexity of the material.

13. All Academy activities will send one copy of information proposed for release on subjects not covered in paragraph 7 to arrive at HQ USAFA/PAM in time for review and clearance. If SAF/PA review is required, the submitter must provide six additional copies.

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Director of Public Affairs